

NO documents will be returned.
Do not send original support documents.
Do not staple, tape or glue the application or support documents.



OFFICE OF THE DISTRICT ATTORNEY GENERAL

30th JUDICIAL DISTRICT ~ SHELBY COUNTY, TENNESSEE
201 Poplar Avenue, Eleventh Floor, Memphis, TN 38103-1947
Tel. 901-222-1300 ~ Fax 901-222-7971

www.scdag.com

STEVE MULROY
District Attorney General

Instructions for Application:

The Shelby County District Attorney's Justice Review Unit ("JRU") will review only felony convictions and/or sentences that occurred in state court in Shelby County. The minimum requirements are set out below.

- Must have been a felony conviction;
- Must have been a conviction in Shelby County; or
- Must have been prosecuted by members of the Office of the District Attorney General for Shelby County;
- Must have a claim of actual innocence, unjust procedure and/ or unfair sentence.

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The Applicant must be seeking review of a conviction the Applicant believes was a wrongful conviction because **Applicant has real proof** of a claim of actual innocence, unjust procedure and/ or unfair sentence. In certain situations, the JRU will consider cases pending on active appeal or active post-conviction procedure. If the convicted person is represented by an attorney, we will communicate **only** with that attorney.

No convictions from the Federal District Court will be accepted. All communications with the JRU must be in writing. Once you have submitted your application, please do not call the DA's office or the JRU for updates on your Application. The process can take a long time. When the JRU receives your Application, you or your attorney will receive written notice from the JRU. There will be follow up written notifications as needed.

There is no guarantee the conviction review unit will accept your request for review or further investigate your conviction. Receipt of your application in no way tolls or extends the time you have to pursue post-conviction remedies such as filing an appeal or post-conviction motions.

The JRU is an arm of the Shelby County District Attorney General's office. Receipt of your application does not create an attorney-client relationship and does not constitute legal advice. If you have not done so, we strongly encourage you to seek the advice of an attorney to ensure your rights continue to be protected and you have explored all available legal remedies.



— SHELBY COUNTY —
JUSTICE REVIEW UNIT

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Applications should be mailed to: Office of the District Attorney General
Justice Review Unit
201 Poplar Avenue, Eleventh Floor
Memphis, TN 38103-1947

To have your case reviewed, please provide the following information by filling out the Application form completely. Failure to do so may result in denial of your Application.

Information about the Convicted:

Name: _____
(Last) (First) (Middle)

Date of Birth: _____ Race: _____ Gender: _____ Last 4 digits of SSN: _____

Is an attorney filling out this application? If yes, please provide your contact information.

Name: _____ BPR No. _____

Address: _____ Office Phone _____

Cell Phone: _____ Email: _____

If Applicant is INCARCERATED, please provide the following information:

What is Applicant's TOMIS number? _____

Name of Facility: _____

Address of Facility: _____

If Applicant is NOT incarcerated, please provide the following information:

Applicant's Home address: _____

Phone Number: _____ Email address: _____

Tell us about the Applicant's Shelby County conviction(s):

Case No. _____ Conviction Date: _____

Conviction Offense(s): _____

Date Sentenced: _____ Sentence Length: _____

Expected Parole/Release date: _____

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SHELBY COUNTY
JUSTICE REVIEW UNIT

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How was the Applicant convicted? (please select one):

Jury Trial _____
Bench (Judge Trial) _____
Guilty Plea _____

Has this conviction been challenged on appeal, post-conviction or by any other state or federal remedy? Yes ___ No ___

If any litigation is still pending, please answer:

Type Current Pending Matter: _____
Court: _____
Case No. _____
Attorney of Record: _____
Please give details about the Pending Matter: _____

Attorney(s) of Record:

Who represented the applicant at the trial level?

Name: _____
Contact information: _____

Who represented the applicant on appeal?

Name: _____
Contact information: _____

Who represented the applicant on post-conviction?

Name: _____
Contact information: _____

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